

MOONACHIE BOARD OF EDUCATION
Office of the Business Administrator/Board Secretary

MINUTES FOR REGULAR MEETING

Robert L. Craig School

Cafeteria

July 11, 2023

Call to order by Board Secretary

Meeting opened at 6:30 p.m.

Roll Call

Members Present: David Vaccaro

Matthew Vaccaro

Edmond Monti

Members Absent: James Campbell

Charles Pallas

Also Present: James Knipper, Superintendent/Principal

Laurel Spadavecchia, Business Administrator/Board Secretary

Pledge of Allegiance

State of Compliance:

The New Jersey Open Public Meeting Law was enacted to ensure the rights for the public to have advance notice of, and to attend, the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of the Act, the Business Administrator/Board Secretary has caused notice of this meeting to be sent, announcing time and place thereof, and, to the extent known, the agenda of this meeting to the following: Borough of Moonachie and Office of the Superintendent of Schools.

1. • Acceptance of Minutes of June 6, 2023, closed session and regular session, and Superintendent Report – Attachment 1.1

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Acceptance of Correspondence

- Approval by the New Jersey Department of Education of the Temporary Instructional Space off the cafeteria – Attachment 1.2

- Approval by the New Jersey Department of Education of the Temporary Instructional Space on the gym stage – Attachment 1.3

- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 9–Attachment 1.4

- Approval by the New Jersey Department of Education of the Toilet Room Facilities Pre-K and Kindergarten Classrooms Room 11–Attachment 1.5

- Scholarship Thank You letter from Izabella Druciak – Attachment 1.6

- Scholarship Thank You letter from Gurvinder Singh Ghotra – Attachment 1.7
- Scholarship Thank You letter from Yusuf Tunceroglu – Attachment 1.8
- Highest Average Award Thank You letter from Luisa Rodriguez-Suarez – Attachment 1.9

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Superintendent’s Report

Mr. Knipper congratulated Phil Facendola and the YMCA Meadowlands for their recognition from the Department of Education on their achievement of best practices for the 21st Century Grant.

Mr. Knipper announced that preliminary state testing data was available and will be presented at the next board meeting. One area that will be a prime focus for the upcoming school year is chronic absenteeism and improving daily attendance.

Mr. Knipper, Mayor Dennis Vaccaro and Police Chief Behrens have accepted applications from five candidates for the Class III Officer position and will be conducting interviews shortly.

Lastly, he announced that we are fully staffed for the upcoming school year.

Motion: Edmond Monti
 Seconded: Matthew Vaccaro
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

- Public Comments - (Agenda Items Only)

In addition, please be aware that employees of this School District retain the right of privacy and shall retain all rights regarding defamation and slander according to the laws of New Jersey. The Board shall not be held liable for comments made by members of the public and, in order to protect the privacy rights of employees in the District, the Board shall not respond to statements made by the public of or about District employees.

2. Finance

Motion: Matthew Vaccaro
 Seconded: Edmond Monti
 Action taken: 3 Ayes. 2 Absent. Motion Approved.

Discussion: South Bergen Jointure Commission Linkage Agreement

1. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for June 2023 for a total of \$1,003,739.90 – Attachment 2.1

2. Resolved to approve the Bills and Claims against the Board of Education for equipment, materials and supplies furnished and delivered, and for work performed for July 2023 for a total of \$240,471.27– Attachment 2.2
3. Resolved to approve the Check Register for the month of June 2023 for \$127,577.94 - Attachment 2.3
4. Resolved to approve the Payroll Check Register for June 9, 2023 for \$70,542.18, with gross pay wages of \$138,647.63 – Attachment 2.4
5. Resolved to approve the Payroll Check Register for June 14, 2023 for \$121,724.45, with gross pay wages of \$206,335.96 – Attachment 2.5
6. Resolved to approve the Payroll Check Register for June 30, 2023 for \$46,142.54, with gross pay wages of \$63,851.85 – Attachment 2.6
7. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2023 that no budgetary line item account has encumbrances and expenditures, which in total exceed the amount appropriated by the Moonachie Board of Education.
8. Resolved to acknowledge receipt of the monthly certification of the Business Administrator/Board Secretary for July 2023 that no budgetary line item account has been over-expended and that sufficient funds are available to meet the Moonachie Board of Education’s financial obligations for the remainder of the fiscal year.
9. Resolved to approve check #1190 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$22,492.50 from the Milk and Lunch account for May 2023 meals.
10. Resolved to approve check #1191 to Carlstadt-East Rutherford Regional Board of Education in the amount of \$10,205.40 from the Milk and Lunch account for June 2023 meals.
11. Resolved to approve the retroactive reallocation of 2022-2023 Capital Reserve funds that were originally designated for the roof repair, façade, hallway floor, plumbing and sewer and reallocate amounts as needed for the playground, bleacher install and HVAC project. – Attachment 2.11
12. Resolved to accept the grant award of the Elementary and Secondary Education Act (ESEA) application for Fiscal Year 2024 upon subsequent approval of the FY 2024 ESEA application in the following amounts: - Attachment 2.12

Title I Part A	\$144,321
Title II Part A	\$18,300
Title III	\$2,942
Title III Immigrant	\$2,463
Title IV	\$10,000
Total Allocation	\$178,026

13. Resolved to accept the grant award of the Individuals with Disabilities Education Act (IDEA) application for Fiscal year 2024 of \$6,006 for Pre-School and \$112,860 for Basic allocations – Attachment 2.13

14. Resolved to approve the following insurance policies through Polaris Galaxy Insurance for the 2023-2024 school year:

Policy Type	Company	Cost
Property, Boiler & Machinery	SAIF	\$49,930
Environmental & EDP	SAIF	\$983
Crime	SAIF	\$330
General Liability & Auto	SAIF	\$6,463
School Board Legal & Excess	SAIF	\$15,574
Catastrophic Excess	NJUEP	\$13,577
NJ CAP Umbrella	Fireman's Fund	\$3,372
Travel Accident Policy	Zurich Insurance	\$1000
Commercial Flood Insurance	Voyager Indemnity	\$21,502
Surety Bond: Spadavecchia	Selective	\$800
Surety Bond: Turner	Selective	\$1,000

15. Resolved to approve, pursuant to the provision of Title 18A: 18A-42, the Moonachie Board of Education to continue to participate as a member of the South Bergen Workers Compensation Pool for the 2023-2024 school year – Attachment 2.15
16. Resolved to renew the Student Accident Coverage Proposal from Monarch Management Corporation for Mandatory Plan Annual Coverage and Catastrophic Plan Annual Coverage – Attachment 2.16
17. Resolved to approve the carpet cleaning proposal from Only the Best Carpet Cleaning LLC for the 2023-2024 school year– Attachment 2.17
18. Resolved to approve the Private Schools for Students with Disabilities Tuition Contract between the Moonachie Board of Education and Windsor School for the 2023-2024 school year – Attachment 2.18
19. Resolved to approve the Karl Environmental Group AHERA Surveillance Program for 2024 Proposal No. P-230587 – Attachment 2.19
20. Resolved to approve the Action Data Services Payroll Renewal for the term of July 1, 2023 through June 30, 2025 – Attachment 2.20
21. Resolved to approve the quote from Cintas for the Annual Sprinkler Inspection for the 2023-2024 school year - Attachment 2.21
22. Resolved to accept the Treasurer's Report for month ending June 2023 – Attachment 2.22
23. Resolved to accept the Report of the Secretary to the Moonachie Board of Education for month ending June 2023 – Attachment 2.23
24. Resolved to approve budgetary line-item transfers for June 2023 – Attachment 2.24
25. Resolved to approve Monthly Transfer Report and Request for Approval of Transfers for the school year 2022-2023 – Attachment 2.25

26. Resolved to approve the Linkage Agreement between the Moonachie Board of Education and the South Bergen Jointure Commission for the 2023-2024 school year – Attachment 2.26

3. Policy

Motion: Edmond Monti

Seconded: Matthew Vaccaro

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve the submission of the Student Safety Data System and accept the 2022-2023 Incidents Report on Violence, Vandalism, Substances, Weapons, and HIB Confirmed for Report Period 2: January 1-June 30, 2023.
2. Resolved to approve the submission of the 2022-2023 School Register Summary Data Collection through the NJ Homeroom online platform to satisfy school enrollment and attendance reporting requirements – Attachment 3.2
3. Resolved to approve the Local Educational Agency Guidance for Chapter 27 Emergency Virtual or Remote Instruction Programs for the 2023-2024 School Year – Attachment 3.3
4. Resolved to approve the 1st reading of New Policy#2419 – School Threat Assessment Teams. Attachment 3.4

4. Personnel

Motion: Matthew Vaccaro

Seconded: Edmond Monti

Action taken: 3 Ayes. 2 Absent. Motion Approved.

1. Resolved to approve professional consulting fees and data coordinator services not to exceed \$6,000.00 for Jason Diaz for additional duties of data gathering and input as well as assisting with state reports for the 2023-2024 school year.
2. Resolved to approve Jonathon Calderon as Substitute Custodian at an hourly rate of \$15.00, pending outcome of the Criminal History Background Screening.

5. Curriculum None.

Motion:

Seconded:

Action taken:

6. Facilities None.

Motion:

Seconded:

Action taken:

7. Old Business None.
Motion:
Seconded:
Action taken:
8. New Business None.
Motion:
Seconded:
Action taken:
9. Information Items
1. Average monthly attendance from 6/1/23 – 6/30/23 - Attachment 9.1
2. Monthly report of attendance officer for the month ending June 2023
Attachment 9.2
3. School Year Attendance Report – Attachment 9.3
10. Discussion Items None.
11. Public Comments None.
Open: 6:44 p.m.
Closed: 6:45 p.m.
12. Adjourned at 6:47 p.m.
Motion: Matthew Vaccaro
Seconded: Edmond Monti
Action taken: 3 Ayes. 2 Absent. Motion Approved.

Respectfully Submitted,
Laurel Spadavecchia

Laurel Spadavecchia, Business Administrator/Board Secretary